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13 February 1970

MEMORANDUM FOR: Executive Assistant

FROM : Acting Chief, Intelligence School

SUBJECT : Weekly Report of Intelligence School Activities  
No. 6, 6 - 12 February 1970

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1. [REDACTED] co-chairmen of the Advanced Intelligence Seminar, visited [REDACTED] Tuesday to survey [REDACTED] as a possible site for the second AIS scheduled for 13 - 24 April. They feel [REDACTED] preferable to [REDACTED] for the second week of the course. Room 1A-07 at Headquarters is reserved for the first week, in the hope that it will have been refurbished by then. Finding space for seminars during the week in Headquarters will be a problem, however. A draft Special Bulletin announcing the course has been submitted for DTR's approval. In it we proposed the [REDACTED] raise the entrance requirements to GS-13 level (subject to special waiver) and reduce the enrollment maximum to 30.

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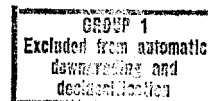
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2. Intelligence Briefing #3-70, completed on Wednesday, was an unusually conscientious group of 10 students from six components. This class also distinguished itself by using visual aids more often and in greater variety than usual. Several students recommended that full days be scheduled instead of half-days, so that students can plan, prepare, and rehearse the five assigned briefings in the afternoons. [REDACTED] believes that finding adequate preparation time is a general problem among students as supervisors rarely provide on-duty time for this purpose.

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We have again turned down a request from [REDACTED] to increase the size of briefing classes beyond 10. A class of eight is ideal and 10 is the absolute maximum which we can manage without seriously weakening our achievement. Roger has 25 registrations for the special NPIC running beginning on 24 February.

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3. Intelligence Techniques Course #2-70 began on 9 February with what the staff considers was a fairly successful intelligence appreciation exercise. This class had little orientation to the organization of CIA in comparison with previous classes; thus their ability to grasp the concepts operating in the various production offices of the Directorate of Intelligence was a pleasant surprise. [redacted] did an excellent job of introducing the students to intelligence briefing. The first week will end with videotaped student briefings. miller 25X1A9a

25X1A9a 4. There are 21 students, nine of them from DIA, in the Conference  
25X1A9a Techniques course which began at NPIC on Wednesday. Since this ap-  
proximates a "double" class, [redacted] volunteered to assist [redacted] on this special offering. Grades range from GS-08 to GS-14 for CIA students and Major to GS-13 for the DIA students. As expected, there are both draftees and volunteers in this class. 25X1A9a

25X1A9a 5. On 4 February [redacted] accompanied an [redacted] econo-  
mist to Poughkeepsie for a one-day visit to IBM facilities. IBM's World Trade Corporation officials said that this is the first [redacted] to visit their facility. The [redacted] was impressed by a number of the machines and processes of IBM. IBM people, in turn, were interested and at one point startled by the vegetarian eating habits and the daily prayer schedule of their foreign guest. One day was spent in New York City so that he could tour the UN and Manhattan. 25X1A

25X1A9a 6. In the Thursday meeting of the Inter-agency Roundtable on Area Training at AID, Dolf Droge, the White House briefer on Americans' problems of understanding the Vietnamese, discussed the critical tasks which the Government faces on these problems. He felt effective training methods must be found for preparing the kinds of specialists on particular people or cultures who will be on tap and within the President's reach when major crises boil up in an area. Mr. Droge will speak on the training problem at the next meeting of the Roundtable, on 12 March at FSI. As he speaks in CIA's Vietnam course, [redacted] will alert the Course Chairman, [redacted] to this meeting. 25X1A9a

FOIAb3b1 25X1A9a 7. On Thursday we met with [redacted] of  
the USDA Graduate School, on contract courses. We discussed the future of the USDA Reading Improvement courses and will request OL to renew the USDA contract through June 30. Another set of three courses will be scheduled -- at 1000 Glebe, Ames, and [redacted] -- to run in April and May. Some unclassified Agency reading materials [redacted] and news clipping data) will be introduced into the April/May runnings. [redacted] also supplied 25X1A9a

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us some information <sup>on</sup> "Effective Listening" and "Briefing" courses. We are preparing a memo for DTR on Effective Listening courses.

25X1A9a 8. On 10 February, at Headquarters, Mr. [REDACTED] gave the CIA Review for 29 overseas returnees. *note*

25X1A9a 9. DTR has been informed by Colonel White that [REDACTED] will attend the 6 March session at Headquarters for The Brookings Institution Conference for Business Executives. After Colonel White's return next week we will ascertain whether the intent is to have the Legislative Counsel participate as a panelist at this and/or subsequent sessions. ✓

10. FSI has asked us to participate in April in their "Administrative Management Course." This course is given twice a year for their mid-career administrative officers. In the late fifties and early sixties, they came to CIA for a half-day program but this was dropped in the mid-sixties. An appropriate program is being set up. ✓

25X1A9a 11. We have received a formal request from DIA for briefings of its analysts on CIA. This has been under discussion for over a year beginning with meetings with [REDACTED] and continuing with [REDACTED] 25X1A9a

25X1A9a [REDACTED] We sent a copy of the memo to Ed Proctor, Assistant DD/I, since most, if not all, of the presentations would have to be made by Directorate of Intelligence personnel. Ed stated that, in principle, they couldn't turn down such a request; however, he asked for considerable additional information. DIA wants all its analysts in DIAAP briefed on the Agency's services and production efforts which relate to DIA's interests. About 1200 DIA people would get the briefing over a two year period. We feel that a one day briefing program, held two or three times a year in the Auditorium, might fulfill their needs. DIA prefers to hear from analysts rather than top people. For some production offices one or more analysts (possibly including some CTs) could present a case study of a recent research effort, including a discussion of requesters, sources, gaps, analytical methods, and problems. ✓

12. During this reporting period, this non-Agency briefing was given:

25X1A9a On 6 February, at Fort Holabird, on "Elements of National Power and the Concept of National Security" for the 28 members (representing 12 countries) of the Senior Foreign Officer Intelligence Course, by [REDACTED] *Actual briefing*

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